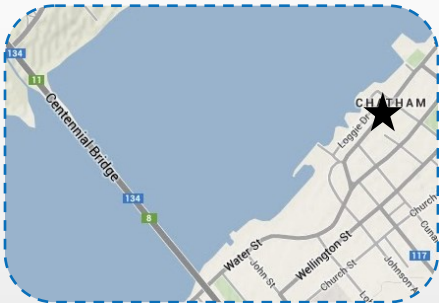


**Need More Info? Have Questions?
Come See Us or Contact Us:**



City of Miramichi Location

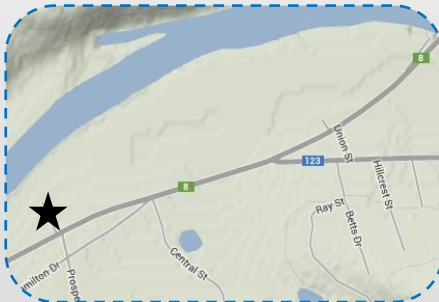


Greater Miramichi Regional Service Commission – Planning Services

1773 Water St., 2nd Fl.,
Miramichi, NB, E1N 1B2
Telephone: (506) 778-5359
Toll Free: 1-855-647-5359
Fax: (506) 778-5360
Email: info@rsc5.ca

Business Hours: 8:00am to 4:00pm, excluding stat holidays

Village of Doaktown Location (Seasonal)



Doaktown Village Office

8 Miramichi St.
Doaktown, NB, E9C 1C8
Telephone: (506) 365-7331
Fax: (506) 365-7111
Email: info@rsc5.ca

Business Hours: 9:00am to 3:00pm, every Tuesday beginning early May to late September, excluding stat holidays (call for exact opening date)

Please Note: This brochure is for informational purposes only. Where there is conflict between this brochure and current municipal by-laws and/or provincial legislation, the latter prevails.

#6

PRAC Meetings

PLANNING

What is the PRAC?

The Planning Review and Adjustment Committee (PRAC) is an 8-member committee appointed by the Greater Miramichi Regional Service Commission (GMRSC). The role of the PRAC is to carry out advisory and decision-making functions as specified under the NB *Community Planning Act*. The role of the PRAC is very important to the on-going administration of land use plans (municipal and rural) and zoning by-laws; the decisions made by this Committee can have significant impact on how development occurs within a community.

What Does the PRAC Do?

(1) The PRAC makes decisions on applications for:

- Variances;
- Temporary uses;
- Conditional uses;
- Similar or compatible uses;
- Extending Non-conforming uses; and
- Subdividing property located in an unincorporated area, with respect to the location of public streets or provision of other suitable access.

(2) The PRAC provides advice to Municipal Councils (Villages of Doaktown and Blackville, City of Miramichi, and Rural Community of Upper Miramichi) on applications to:

- Amend rural plans, municipal development plans, zoning by-laws, or Section 39 specific proposal re-zoning conditions; and
- Subdivide land where new infrastructure (e.g. roads), public rights-of-way, easements or dedications for land for public purposes are involved.

The decisions and recommendations made by this Committee are guided by the provisions of the *Community Planning Act*, and any regulations and by-laws thereunder. The deliberations of the Committee are supported by the analysis and advice of Planning Services staff.

When and Where does the PRAC meet?

Generally, regular meetings are held the third Tuesday of each month at 5:00pm in the boardroom at Planning Services (City of Miramichi Location).

Note: the regular meeting may be cancelled if there is not a sufficient number of business items to warrant holding a meeting, in accordance with the PRAC By-law & Operating Procedures.

Are PRAC Meetings Open to the Public?

Yes, during the meetings, interested parties have opportunities to present their views regarding the applications being considered by the PRAC. Agendas and minutes of PRAC meetings are posted on our website

(see footer for address). A copy of the Planning Staff Report about an application are available to the public free of charge upon request to Planning Services staff. All documents, letters, reports etc. submitted regarding the Application are open to the public unless otherwise deemed confidential under the NB *Right to information and Protection of Privacy Act*.

What Happens at a PRAC Meeting?

- The PRAC Chairperson guides the proceedings.
- Generally, the Applicant and the public only attend that portion of the meeting where the Application that is of specific interest to them is being considered.
- All interested parties are asked to be in the waiting room no later than 4:55pm to ensure that they do not miss their Application's portion of the meeting.
- Those attending are required to sign an attendance sheet for the record.
- The Chairperson introduces each agenda item (i.e. each Application). Planning Services staff makes a presentation on each Application summarizing the Planning Staff Report including staff recommendations.
- The Chairperson asks the Applicant if they wish to make a presentation or say anything to the Committee. The Committee

members may ask the Applicant questions about their Application

- The Chairperson then asks if any members of the public attending wish to make a presentation or say anything to the Committee about the Application. The Committee members may ask the public questions about their support or concern about the Application or proposed project.
- The Applicant and public then leave the meeting during the Committee's deliberations and voting.
- Decision on an Application is made by the PRAC at the same meeting, except in unusual circumstances. Applicants and the public can find out the decision the day after the meeting by contacting Planning Services staff.

Appeal Process

A decision of the PRAC can only be appealed to the NB Assessment and Planning Appeal Board (APAB). The APAB is a quasi-judicial, independent board appointed by the Province of New Brunswick and operates under provincial legislation. Anyone wishing to file an Appeal should contact the APAB directly at elg/egl-info@gnb.ca.

Terms

Please note that terms used in these info booklets are not legal definitions. Please contact us directly if you need assistance understanding jargon.